

Commission of Public Works meeting, September 23, 2024
Regular monthly business.

Commissioners present: Trey Stephens, Donnie Cooper, Jackie Keenan and Roy Shaw
Employees present: Danny Lowe, Ken Phillips and Christy Lowe
Visitors present: Judy Graham-Dowd
Place: New Ellenton Commission of Public Works
 100 South Main Street
 New Ellenton, SC 29809
Time: 7:00 PM

Chairman Mr. Trey Stephens presiding.

Mr. Trey Stephens opens with the Pledge of Allegiance and Ken Phillips said the prayer.

Mr. Trey Stephens welcomes everyone and asks that he or she state their name for the record.

Mr. Trey Stephens opened the floor to guest comments and questions.

Mr. Trey Stephens states that approving the Financial Report for August 2024 is on the agenda and asks for a motion and a second. Secretary-Treasurer Jackie Keenan made a motion to accept the Financial Report; it was seconded by Vice Chairman Donnie Cooper and carried.

Chairman Trey Stephens states that approving the minutes for August 26, 2024 is on the agenda and asks for a motion and a second. Vice Chairman Donnie Cooper made a motion to accept the Minutes as written; it was seconded by Commissioner Roy Shaw and carried.

Mr. Trey Stephens asks for any questions or comments. (none)

OLD BUSINESS

Director Danny Lowe informed the Commissioners and provided a copy of an Amended Water Reservation Agreement per the developer to reduce the number of houses (155 homes) in their project on Old Whiskey Rd. The Developer also paid the 10% reservation fee as well so they will get a Willingness to Serve Letter.

Danny Lowe reported that the development across the street from KJ's, Atomic City Apartments, has changed their plans. The developer has agreed to pay all costs associated with boring Highway 19 in order to get water to the apartments with a 6" tap. Danny stated they have been given a Water Reservation Agreement to sign with CPW. Commissioners discussed waiving the 10% deposit required for the agreement since the developer is paying to bore the line under Highway 19, as that shows good faith on their part that they are going to follow through and complete the project. Danny stated they will still be required to pay the cost of the 6" tap needed to supply the homes with water.

Danny Lowe stated that all the DHEC Construction permits and SCDOT Encroachment permits have been received for the Florida/Fern and Club Dr. SCIIP Project and turned into RIA for review. Mr. Lowe stated it could take up to 30 days for the review process, so this puts us towards the later part of October to go out for bids.

Danny Lowe reported that the Chime Bell Church Rd. SCIIP project is about 30% complete and doing great.

Mr. Lowe stated that as discussed in last month's meeting, we were going to look into seeing if the cost of the electrical box for the Dry Branch well could be used as part of our match money with RIA grant. Mr. Lowe reported that RIA said it could be counted towards our match money so the electrical panel has been ordered.

Danny Lowe reported that the Sanitary Survey is scheduled for this Thursday, September 26th.

Danny Lowe reported the water loss was 4.4% for the month of August.

Ken Phillips gave an update of field activities for August.

Vice Chairman Donnie Cooper reported that he spoke with the owner of JDubbz concerning the property behind it owned by CPW. Marty Dubber stated they would clean it up and use it for parking.

Chairman Trey Stephens stated that after consulting with Intellisystems concerning the request from CSRA Weather to install a weather tracking device at our office and use our internet signal, the Commissioners have decided that it is in the best interest to not allow anything to be hooked on or connected to our system.

Trey Stephens asked how the audit went. Office Manager Christy Lowe stated they collected all the information needed and everything went well. She expects to get the final audit sometime at the beginning of the year.

Trey Stephens asked about the Security Deposits for Oak Hill. Christy stated that Debbie Peek with Oak Hill Water brought a check to her at the end of August to reimburse customers who have a deposit on file with Oak Hill Water at the time of the merger with CPW. Christy stated that she will be issuing checks to any active Oak Hill customers per the list given to CPW from Ms. Peek.

Trey Stephens inquired about the newsletter idea discussed at last month's meeting. Danny stated it is still a work in progress but will have more information at next month's meeting. Trey stated he would like for the first newsletter sent out to coincide with the rate increase that is set to be voted on in October or November and be effective in January 2025.

Mr. Trey Stephens asks is there any more old business. (none)

NEW BUSINESS

Danny Lowe presented 2 quotes for a new work truck to be purchased through state contract based on the allotted amount in the FY 2024-25 Budget. After discussion, Vice Chairman Donnie Cooper made a motion to purchase the 2024 Chevrolet 1500 truck; it was seconded by Secretary-Treasurer Jackie Keenan and carried.

Christy Lowe reminded the Commissioners that we are going to be replacing 5 computer workstations this budget year and included an update from Intellisystems on other areas that need attention.

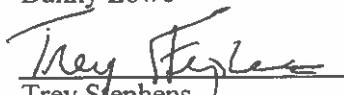
Christy Lowe informed the Commissioners that the City is sponsoring a Trunk or Treat this year in the park behind City Hall. Mrs. Lowe stated that she would like CPW to participate by decorating a work truck and passing out candy on Halloween night. All Commissioners agreed on purchasing candy & decorations for the Truck or Treat on Halloween.

Donnie Cooper made a motion to adjourn; Jackie Keenan, all vote, so moved.

Attested by,



Director
Danny Lowe



Trey Stephens
Chairman



Donnie Cooper
Vice Chairman



Jackie Keenan
Secretary-Treasurer



Gerald McMurray
Commissioner



Roy Shaw
Commissioner