

Commission of Public Works meeting, November 27, 2023
Regular monthly business.

Commissioners present: Trey Stephens, Donnie Cooper, Roy Shaw and Gerald McMurray

Employees present: Danny Lowe, Ken Phillips and Christy Lowe

Visitors present: Larry Halicki, Carl Culpepper, Kelsie Bolen and Carter Rhine

Place: New Ellenton Commission of Public Works
100 South Main Street
New Ellenton, SC 29809

Time: 7:00 PM

Chairman Mr. Trey Stephens presiding.

Mr. Trey Stephens opens with the Pledge of Allegiance and Ken Phillips said the prayer.

Mr. Trey Stephens welcomes everyone and asks that he or she state their name for the record.

Mr. Trey Stephens opened the floor to guest comments and questions.

Larry Halicki announced that he has resigned from the Cedar Creek Board and tonight's meeting will be his last one as a representative. Larry stated Cedar Creek will be appointing someone else to take his place.

Carter Rhine congratulated Donnie Cooper on being elected to fill the seat for the New Ellenton Commission of Public Works.

Ken Phillips announced that Christy Lowe was awarded Office Manager of the Year by the SC Rural Water Association.

Carl Culpepper commented on how nice the new windows look and how well the building looks.

Mr. Trey Stephens states that approving the Financial Report for October 2023 is on the agenda and asks for a motion and a second. After discussion, Vice Chairman Donnie Cooper made a motion to accept the Financial Report; it was seconded by Commissioner Roy Shaw and carried.

Chairman Trey Stephens states that approving the minutes for October 23, 2023 is on the agenda and asks for a motion and a second. Commissioner Roy Shaw made a motion to accept the Minutes as written; it was seconded by Commissioner Gerald McMurray and carried.

Mr. Trey Stephens asks for any questions or comments. (none)

OLD BUSINESS

Danny Lowe stated they have moved about 90% of the inventory/parts over to the new Maintenance shop on Boatner and the electrical is about 98% complete.

Danny Lowe reported that the windows on the front of the office have been installed and look great.

Danny Lowe informed the Commissioners that the invoice for the PRV Pit was sent out and payment has been received from White Pond LLC for the materials on the project.

Mr. Lowe reported that he has started monitoring the well for Oak Hill Water Department as part of our agreement with them. Danny passed around a copy of the report for the Commissioners to review. Danny also informed the Commissioners that he had a phone conversation with 2 people from SCDHEC, Brad Martin and Brett Butts, who is on the financial side of DHEC. The discussion was concerning avenues and options when looking for funding for a water tower.

Danny Lowe reported that the bid package has been submitted to RIA for review of the Darlington Well project to hopefully be taking bids in January 2024.

Danny Lowe reported the water loss was 8.08% for the month of October.

Ken Phillips, the Operations and Maintenance Supervisor, gave an update of field activities for October.

Christy Lowe reported that everything has been set up for the SCIIP Grant bank account and part of CPW's match money has been transferred into that account from the Depreciation & Contingency Fund as previously discussed. CPW has not received any grant money from RIA yet.

Mr. Trey Stephens asks is there any more old business. (none)

NEW BUSINESS

Danny Lowe provided a copy of the Sanitary Survey for Commissioners. CPW received a Satisfactory on the recent review of the system.

Danny Lowe informed the Commissioners of an email sent out by SCRWA concerning a water system in Pennsylvania that was hacked by an Iranian group. Mr. Lowe stressed the importance of everyone doing their training sent out by Intellisystems to ensure we do everything possible to safeguard our system from being hacked.

Trey Stephens asked the Commissioners if anyone had a conflict with having the December meeting on Tuesday the 26th. Everyone in attendance stated December 26th worked for them.

Danny Lowe mentioned having a Christmas party that included the employee's spouses/significant others along with the Commissioners. The Commissioners agreed that would be a good idea to look into doing.

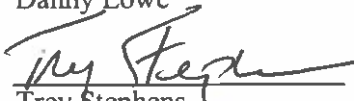
Donnie Cooper made a motion to go into Executive Session; Roy Shae seconded it and carried. Time in Executive Session: 7:27pm. Donnie Cooper made a motion to come out of executive session at 7:41pm; it was seconded by Roy Shaw and carried.

Donnie Cooper made a motion to give the employees a Christmas Bonus per discussed amount; it was seconded by Roy Shaw and carried.

Donnie Cooper made a motion to adjourn; Gerald McMurray seconds, all vote, so moved.

Attested by,


Director
Danny Lowe



Trey Stephens
Chairman



Donnie Cooper
Vice Chairman



Jackie Keenan
Secretary-Treasurer



Gerald McMurray
Commissioner



Roy Shaw
Commissioner