

Commission of Public Works meeting, June 26, 2023
Regular monthly business.

Commissioners present: Trey Stephens, Donnie Cooper, Jackie Keenan, Roy Shaw and Gerald McMurray

Employees present: Danny Lowe, Ken Phillips and Christy Lowe

Visitors present: Larry Halicki, Carl Culpepper, Kelsie Bolen and Carter Rhine

Place: New Ellenton Commission of Public Works
100 South Main Street
New Ellenton, SC 29809

Time: 7:00 PM

Chairman Mr. Trey Stephens presiding.

Mr. Trey Stephens opens with the Pledge of Allegiance and Ken Phillips said the prayer.

Mr. Trey Stephens welcomes everyone and asks that he or she state their name for the record.

Mr. Trey Stephens opened the floor to guest comments and questions.

Larry Halicki asked about the progress on the grant. Chairman Trey Stephens stated it will be discussed later in the meeting. Larry asked if the technicians could check the operational status of the hydrant located near 242 Haddington Way. Larry said there are no issues with hydrant, just a concern.

Carl Culpepper asked if the CPW would be able to supply water to 200-400+ homes for a development that has approached City Hall about building in the area. Danny Lowe stated that we already have our engineer looking into financing/PER for a new water tower so once that is in place, CPW would be able to supply water to additional housing developments.

Mr. Trey Stephens states that approving the Financial Report for May 2023 is on the agenda and asks for a motion and a second. Secretary-Treasurer Jackie Keenan made a motion to accept the Financial Report; it was seconded by Vice Chairman Donnie Cooper and carried.

Chairman Trey Stephens states that approving the minutes for May 22, 2023 is on the agenda and asks for a motion and a second. Commissioner Gerald McMurray made a motion to accept the Minutes as written; it was seconded by Vice Chairman Donnie Cooper and carried.

Mr. Trey Stephens asks for any questions or comments. (none)

OLD BUSINESS

Director Danny Lowe reported that JT Services came out and tested the generator. It does work but does not have enough power to run the well. It would cost approximately \$10,000 - \$12,000 to do the repairs but JT Services did not advise to go that route. It would cost about \$53,000 for a refurbished generator. After discussion, the Commissioners decided to table this until a later date.

Danny Lowe stated the PRV valve off Longshadow has been installed and working properly.

Mr. Lowe reported that the altitude valve has been rebuilt at Boatner pumphouse.

Mr. Lowe stated that after many attempts himself and our engineer to get answers from SCDHEC on the Darlington Well permit, Jackie Mack with RIA made a call to DHEC and she has assured us that it will be moved up on the list of priorities.

Danny Lowe stated the materials for the maintenance shop should be delivered in July.

Mr. Trey Stephens asks is there any more old business. (none)

NEW BUSINESS

Chairman Trey Stephens presented revised Contract Procedures in the Management Plan (4.16.3 Formal Contract Procedures) to allow for proper procedures to be followed pertaining to the grant money and federal guidelines. Vice Chairman Donnie Cooper made a motion to accept the revision to the Management Plan; it was seconded by Secretary-Treasurer Jackie Keenan and carried.

Trey Stephens stated he spoke at the City Council meeting informing them of the increases CPW has incurred over the last few year with postage as well as the software rates now. In keeping with the MOU with the City of New Ellenton to split the cost of the software 50/50 their cost will go from \$405/month to \$490/month and the postage will be .86 for inside city limit customers effective August 1st.

Commissioner Gerald McMurray made a motion to increase cost of software & postage being charged to the city; it was seconded by Secretary-Treasurer Jackie Keenan and carried. A letter was signed by Chairman Stephens stating the changes and will be delivered to City Hall.

Danny Lowe reported the water loss was at 5.99%.

Ken Phillips, the Operations and Maintenance Supervisor, gave an update of field activities for May.

Chairman Trey Stephens performed the 2nd reading for the Proposed 2023-2024 Budget. Secretary-Treasurer Jackie Keenan made a motion to accept the Proposed 2023-2024 Budget; it was seconded by Commissioners Roy Shaw and carried.

Danny Lowe reported that he has contacted a company about replacing the big windows on the front of the office building. They continue to crack so Mr. Lowe stated he is looking at putting in 3 smaller windows on each side and hoping to have these installed in the next month or so.

Chairman Trey Stephens stated in discussions with Christy Lowe and Danny, that they felt it would be best if we took a small sum of money from the Gross Revenue acct and the balance of the match money we're required to pay for the SCIP grant and put it into a newly opened account that is specifically designated for the grant money. This new account is where all the money received will be deposited for tracking purposes.

Danny Lowe informed the Commissioners of the Annual Operators Conference in November. Mr. Lowe stated he plans on sending several field employees to attend and if any Commissioners want to go, let him know.

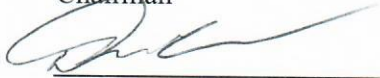
Jackie Keenan made a motion to adjourn; Donnie Cooper seconds, all vote, so moved.

Attested by,




Director
Danny Lowe

Trey Stephens
Chairman



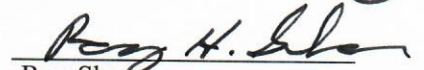
Donnie Cooper
Vice Chairman



Jackie Keenan
Secretary-Treasurer



Gerald McMurray
Commissioner



Roy Shaw
Commissioner