

Commission of Public Works meeting, January 23, 2023
Regular monthly business.

Commissioners present: Trey Stephens, Donnie Cooper, Jackie Keenan, Gerald McMurray and Roy Shaw

Employees present: Danny Lowe, Ken Phillips and Christy Lowe

Visitors present: Larry Halicki and Carter Rhine

Place: New Ellenton Commission of Public Works
100 South Main Street
New Ellenton, SC 29809

Time: 7:00 PM

Chairman Mr. Trey Stephens presiding.

Mr. Trey Stephens opens with the Pledge of Allegiance and Ken Phillips said the prayer.

Mr. Trey Stephens welcomes everyone and asks that he or she state their name for the record.

Mr. Trey Stephens opened the floor to guest comments and questions.

Mr. Larry Halicki asked about the status of the grant that CPW applied for. Danny Lowe stated we should know something by the end of March. Mr. Halicki asked about the fire hydrants that aren't working in Cedar Creek. Ken Phillips stated there are 2 that have been located and bagged at this time and technicians are working to locate others in the system that need to be repaired as well. Mr. Lowe stated he will contact the same company that did the hydrant repairs last year once we get a total of all repairs needed. Larry inquired about a Willingness to Serve for 90 homes in Cedar Creek. Mr. Lowe stated a Willingness to Serve letter has been given to Bill Beazley Development for 90 homes in Cedar Creek. Danny also informed Mr. Halicki that he has not forgotten about the asphalt repairs at Cedar Creek. When the weather permits, the contractor will be making the necessary repairs.

Mr. Trey Stephens states that approving the Financial Report for December 2022 is on the agenda and asks for a motion and a second. After discussion, Vice Chairman Donnie Cooper made a motion to accept the Financial Report; it was seconded by Commissioner Roy Shaw and carried.

Chairman Trey Stephens states that approving the minutes for December 27, 2022 is on the agenda and asks for a motion and a second. Secretary-Treasurer Jackie Keenan made a motion to accept the Minutes as written; it was seconded by Commissioner Roy Shaw and carried.

Mr. Trey Stephens asks for any questions or comments. (none)

OLD BUSINESS

Danny Lowe reported the new employee PTO policy that was voted on is now in effect.

Mr. Lowe stated that the Darlington tank painting is complete. The only thing left to do is the CPW logo.

Mr. Lowe reported the developer will be doing the survey for the PRV Pit at Cedar Creek soon.

Danny Lowe reported our engineer is looking into the best placement for a new tank. Danny also stated when speaking with the engineer, he was informed that RIA will have another grant available later in the year. This would be a good time to look at funding for a new tank, whether it be through USDA, Cobank, etc. Commissioners also discussed talking to Rep. Bill Taylor and Senator Tom Young about getting some federal funding for this and other projects.

Danny Lowe reported that we had a training session with our new work order/asset management software company, showing the technicians how to pin locations of valves, hydrants, meters, etc. in the mapping system. This can in turn be sent to our engineer to update the system map in their files.

Mr. Lowe reported water loss was at 9%.

Ken Phillips, the Operations and Maintenance Supervisor, gave an update of field activities for December.

Mr. Trey Stephens asks is there any more old business. (none)

NEW BUSINESS

Danny Lowe stated it was brought up a while back about putting up a Maintenance shop over by the tank on Boatner Ave. The land potentially will be leased to CPW from the Town of New Ellenton once an agreement can be made stating such. Commissioners were provided 3 quotes for a building. After discussion, Vice Chairman, Donnie Cooper made a motion with getting legal documents set up for land acquisition with the City of New Ellenton and once that is in place for Danny to move forward with the quote from Armour Metals for \$43,472.93 for the maintenance shop; it was seconded by Roy Shaw and carried.

Danny Lowe stated that Dukes BBQ has been given a Willingness to Serve for water and a 6" fire line for the sprinkler system.

Danny Lowe reported to the Commissioners that he emailed his contact with SCDOT about getting reimbursed for the engineering fees CPW incurred for the Eagle Rd./Whiskey Rd. project. He has not heard back from him yet.

Danny Lowe informed the Commissioners of a Lead and Copper study that we will have to perform on each residence/business in our system. This regulation is coming from EPA that every water system will

have to complete by 2025. This means CPW will have to mail a letter to all our customers inquiring about what type of piping they have on their property.

Office Manager, Christy Lowe, reported that she inquired about the status of the audit and they said they would have it completed in a couple weeks.


Christy Lowe requested a \$5,000 budget to update the furnishings in the lobby. Chairman Trey Stephens stated there is money in the Building Maintenance fund to do this and all Commissioners agreed.

Jackie Keenan made a motion to adjourn; Donnie Cooper seconds, all vote, so moved.

Attested by,



Director
Danny Lowe




Trey Stephens
Chairman

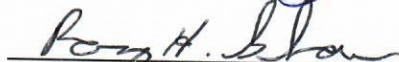


Donnie Cooper
Vice Chairman

Jackie Keenan
Secretary-Treasurer



Gerald McMurray
Commissioner



Roy Shaw
Commissioner